Country Trails Elementary School PTO Agenda
Wednesday, November 4th, 2026 | 6:00 PM
Country Trails Elementary School Library

1. Call to Order & Welcome

- Call meeting to order
- Welcome parents, teachers and administrative staff

2. Introductions, PTO Board & Principal's Update

2026–2027 PTO Board

- President: Lindsay Volk (3rd Grade Liaison)
- Vice President: Shital Patel (4th Grade Liaison)
- Secretary: Anna Etes-Gentzle (5th Grade Liaison)
- Treasurer: Sara Burnett (Kindergarten Liaison)
- Communications & Social Media: Rachel McNerney (5th Grade Liaison)
- Marketing & PR: Allie Stephens (1st Grade Liaison)
- Head Committee Chair: Missy Olsen (2nd Grade Liaison)

Principal's Update — Theresa Kolkebeck, Principal

- School news & Updates
- Important Reminders

President's Report — Lindsay Volk

- Welcome and opening remarks

3. Family Literacy Night — Event Recap

- Overall Feedback
- Feedback on additional wagons

4. Treasurer’s Report

Current PTO Account Balance: *$34,075*

Fundraising Revenue

- **Fall Raffle:** $3,093.61
- **Culver's Restaurant Night:** $1,474.20
- **School Store:** $1,960.92
- **Spirit Wear Sales:** $196.00
- **TOTAL:** $6,724.73

School & Student Support Expenditures

- **Family Literacy Night:** $689.15
- **Fifth Grade Challenger:** $1,250.00
- **Staff Gifts & Parent-Teacher Conference Snacks:** $647.42
- **Classroom Supply Reimbursements:** $932.19
- **SEL — Cougar Pride Shirts:** $628.00
- **TOTAL:** $4,146.76

Budget Discussion

- Proposed school beautification project for the front entrance
- Additional funding opportunities - field trips?

5. Committee Updates & Current Initiatives

Fall Raffle

- Thank you to everyone who participated and supported the raffle!
- Prize distribution updates — many prizes awarded, with remaining prizes in progress

Handmade Holiday Craft Fair, Bake Sale & Showcases

- Saturday, December 5 | 9:00 AM–3:00 PM
- Current registrations: 46 Crafters, 17 Student Makers, 6 Local Businesses
- Vendor registration remains open through November 15
- Bake sale planning and donation needs
- Event volunteer sign-up coming soon
- Free admission — help us spread the word!

Veterans Day

- Veterans Day Ceremony & Breakfast Donation Sign-Ups
- Honor Flight letters

School Planter Boxes

- Seeking winter-themed decorations and donations

Yearbook Committee

- Establishing shared photo folders for teacher submissions
- Obtaining teacher email addresses for yearbook committee communication
- Additional yearbook page Ideas: Craft Fair, School Store and other Events

6. Upcoming Events & Important Dates

November 2026

- Nov. 11 — Veterans Day Ceremony & Breakfast
- Nov. 13 — Dodgeball Night
    - 100 students, 19 addt'l students
        - 63 3rd-5th, 34 K-2, 2 EC

December 2026

- Dec. 3–4 — School Store
- Dec. 5 — Handmade Holiday Craft Fair & Bake Sale
    - Facilities Ticket submitted for Friday, 4-8
- Dec. 9 — Basketball Jones Assembly
- Dec. 10–11 — School Store

February 2027

- TBD — Skate Night or similar family event
- Feb. 18–19 — School Store

March 2027

- Mar. 12 — VIP Dance

April 2027

- Apr. 22–23 — School Store

May 2027

- May 3–7 — Staff Appreciation Week
- May 14 — Color Run
- TBD — Fifth Grade Celebration

7. PTO Resources & Staying Connected

- **PTO Website:** https://www.ctpto.org
- **Zeffy — Online Payments & Store:** https://www.zeffy.com/en-US/organizations/country-trails-grade-school-pto
- **Facebook Page:** https://www.facebook.com/countrytrailspto/
- **Facebook Group:** http://www.facebook.com/groups/CountryTrailsCougarsPTO
- **Family Directory & PTO Membership Sign-Up:** https://docs.google.com/forms/d/e/1FAIpQLSedFS0-OUQhSJp2OqulGsfOmBlnHWYv_0vORzGHpXDRxYaRvQ/viewform
- **Classroom Amazon Wishlists:** https://docs.google.com/document/d/1RxZveMdnFEJWhsfenVXrTaL77xX1PIuAyfQvcsMSPYc/edit?usp=sharing

8. Get Involved & Open Floor

- Volunteer opportunities for upcoming events and school activities
- Ideas and suggestions for future PTO events and fundraising

9. Future PTO Meeting Dates

- Tuesday, January 26, 2027
- Monday, March 1, 2027
- Monday, April 12, 2027
- May 2027 — If needed

10. Adjournment

- Final announcements and reminders
- Meeting adjourned